



Account Registration

About account registration to use Miley, please refer to the contents of this document.

App preparation

For smartphones


First, let's download the app.

Read the QR code below or go to the App Store / Google Play
Search for "Miley PTA".



For Windows / Mac

When using from Windows / Mac / Linux OS, please use with a browser.
(URL: <https://miley4pta.web.app>)

 **Google Chrome** is the recommended browser.

Information required for registration

(Enter in the following procedure.)

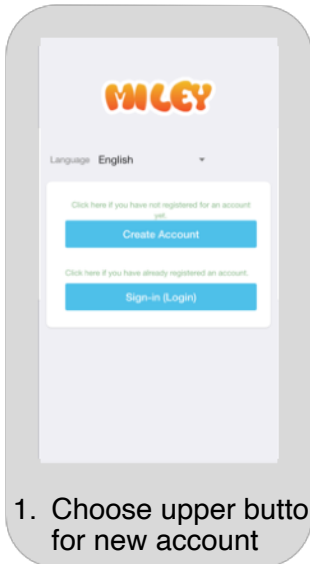
School Name :

School ID :

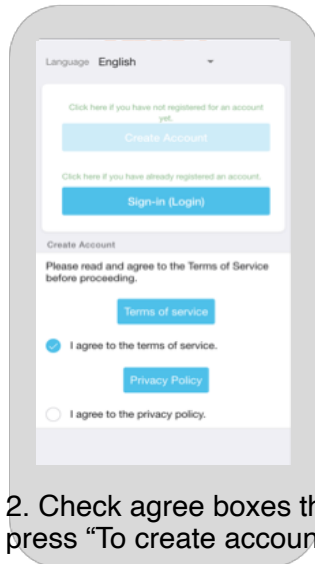
School Password :



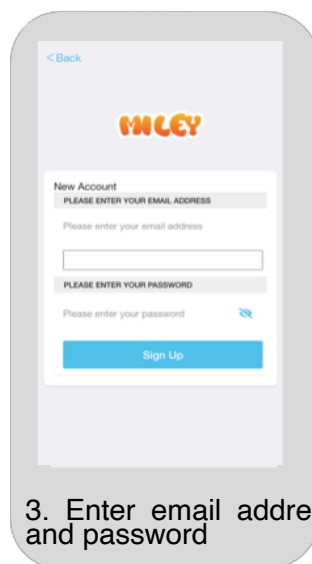
Overall flow



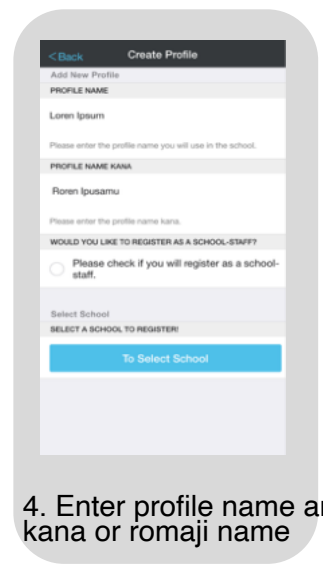
1. Choose upper button for new account



2. Check agree boxes then press "To create account"



3. Enter email address and password



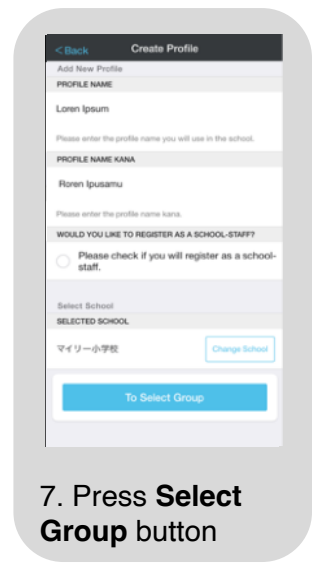
4. Enter profile name and kana or romaji name



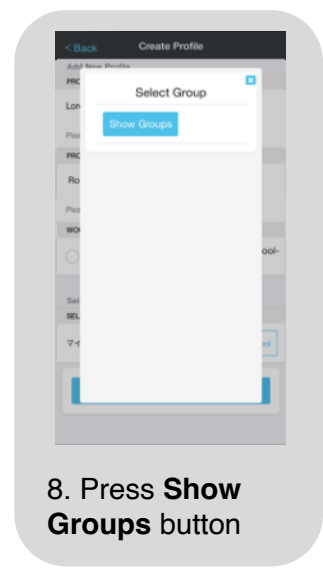
5. Enter **School ID** then press search button



6. Confirm if **school name** is correct then enter **school password**



7. Press **Select Group** button



8. Press **Show Groups** button



9. Select groups you belong
And tap **Done** button

➡ To tag settings

If tag settings is required, tag setting is displayed. Please enter necessary tags.



Detailed explanation of each scene

A description of each scene in the overall flow is shown on the following pages.

1. Press **Create Account** button

Press "Create Account"



2. Check 2 agree boxes

Check the terms of service and the privacy policy check boxes.



Press **To create account**

MILEY

Language English

Click here if you have not registered for an account yet.

Create Account

Click here if you have already registered an account.

Sign-in (Login)

Language English

Click here if you have not registered for an account yet.

Create Account

Click here if you have already registered an account.

Sign-in (Login)

Create Account

Please read and agree to the Terms of Service before proceeding.

Terms of service

☒ I agree to the terms of service.

Privacy Policy

☐ I agree to the privacy policy.



3. Register with email address and password

Register the information to authenticate your account.

(So-called ID and password.)

Please enter the email address
you will use as your account ID.



Then enter your password.



Press **Sign Up** button

[< Back](#)



New Account

PLEASE ENTER YOUR EMAIL ADDRESS

Please enter your email address

PLEASE ENTER YOUR PASSWORD

Please enter your password



Sign Up



4. Enter profile name and go to school selection

Register your profile with your school.

Enter the name used in the school as the profile name



If you are a school-staff, check "You will be registered as a school-staff. If you are not a school-staff, please uncheck it."



Press **To Select School**

[< Back](#) Create Profile

Add New Profile

PROFILE NAME

Loren Ipsum

Please enter the profile name you will use in the school.

PROFILE NAME KANA

Roren Ipusamu

Please enter the profile name kana.

WOULD YOU LIKE TO REGISTER AS A SCHOOL-STAFF?

☐ Please check if you will register as a school-staff.

Select School


SELECT A SCHOOL TO REGISTER!

To Select School



5. Enter School ID

Select the school you want to attend.

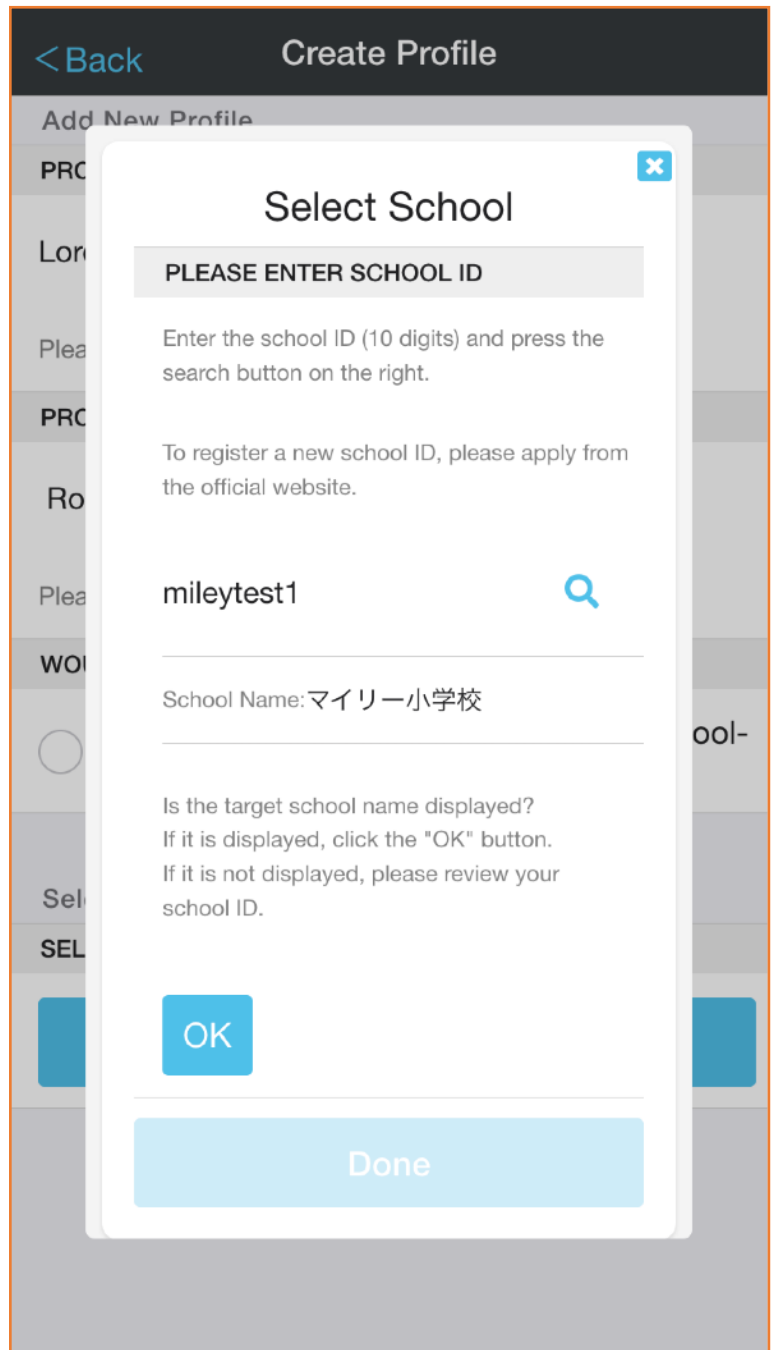
Enter **School ID** of your school then
press 



【Important】
Confirm if school name of your
school is displayed.



Press **OK** button



The screenshot shows a mobile app interface with a dark header bar containing a back arrow and the text "Create Profile". Below the header, there is a list of profile types: "Add New Profile", "PRO", "Lon", "Plea", "PRO", "Ro", "Plea", "WO", and "Sel". A white dialog box titled "Select School" is overlaid on the screen. The dialog box has a close button (X) in the top right corner. Inside the dialog, the text "PLEASE ENTER SCHOOL ID" is displayed. Below this, instructions state: "Enter the school ID (10 digits) and press the search button on the right." and "To register a new school ID, please apply from the official website." A search input field contains the text "mileytest1" and has a search icon (magnifying glass) to its right. Below the input field, the text "School Name: マイリー小学校" is displayed. Further down, a confirmation message asks: "Is the target school name displayed? If it is displayed, click the 'OK' button. If it is not displayed, please review your school ID." At the bottom of the dialog, there are two buttons: a blue "OK" button and a light blue "Done" button.



6. Confirm school name and enter school password

Enter the **school password** given by the school or PTA staff.



Check the school password to make sure it's correct



Press **Done** button if school password check is correct.

The screenshot shows a mobile app interface for creating a profile. At the top, there is a dark header with a back arrow and the text 'Create Profile'. Below the header, a modal dialog box titled 'Select School' is displayed. The dialog has a close button (X) in the top right corner. It contains two input fields: 'SCHOOL NAME' with the text 'マイリー小学校' (Miley Elementary School) entered, and 'ENTER PASSPHRASE' with a placeholder 'Enter Passphrase'. Below the input fields are two buttons: a blue 'Check' button and a light blue 'Done' button. The background of the app is slightly dimmed, showing options like 'Add New Profile', 'PRO', 'Lon', 'Plea', 'PRC', 'Ro', 'Plea', 'WO', 'Sel', and 'SEL'.



7. Select groups

Select groups you belong.

Press **To Select Group**

[< Back](#) **Create Profile**

Add New Profile

PROFILE NAME

Loren Ipsum

Please enter the profile name you will use in the school.

PROFILE NAME KANA

Roren Ipusamu

Please enter the profile name kana.

WOULD YOU LIKE TO REGISTER AS A SCHOOL-STAFF?

☐ Please check if you will register as a school-staff.

Select School

SELECTED SCHOOL

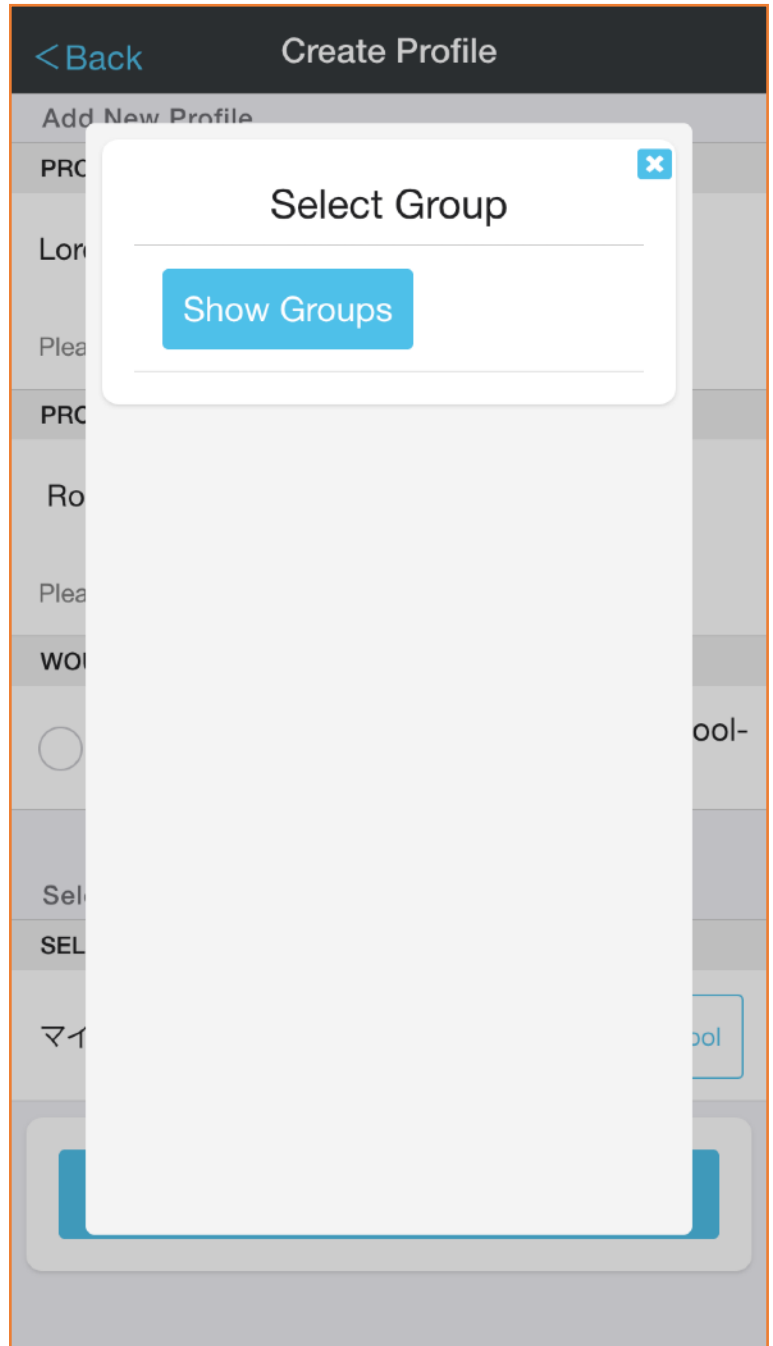
マイリー小学校 [Change School](#)

To Select Group



8. Show group list

Press **Show Groups** to display list of groups.



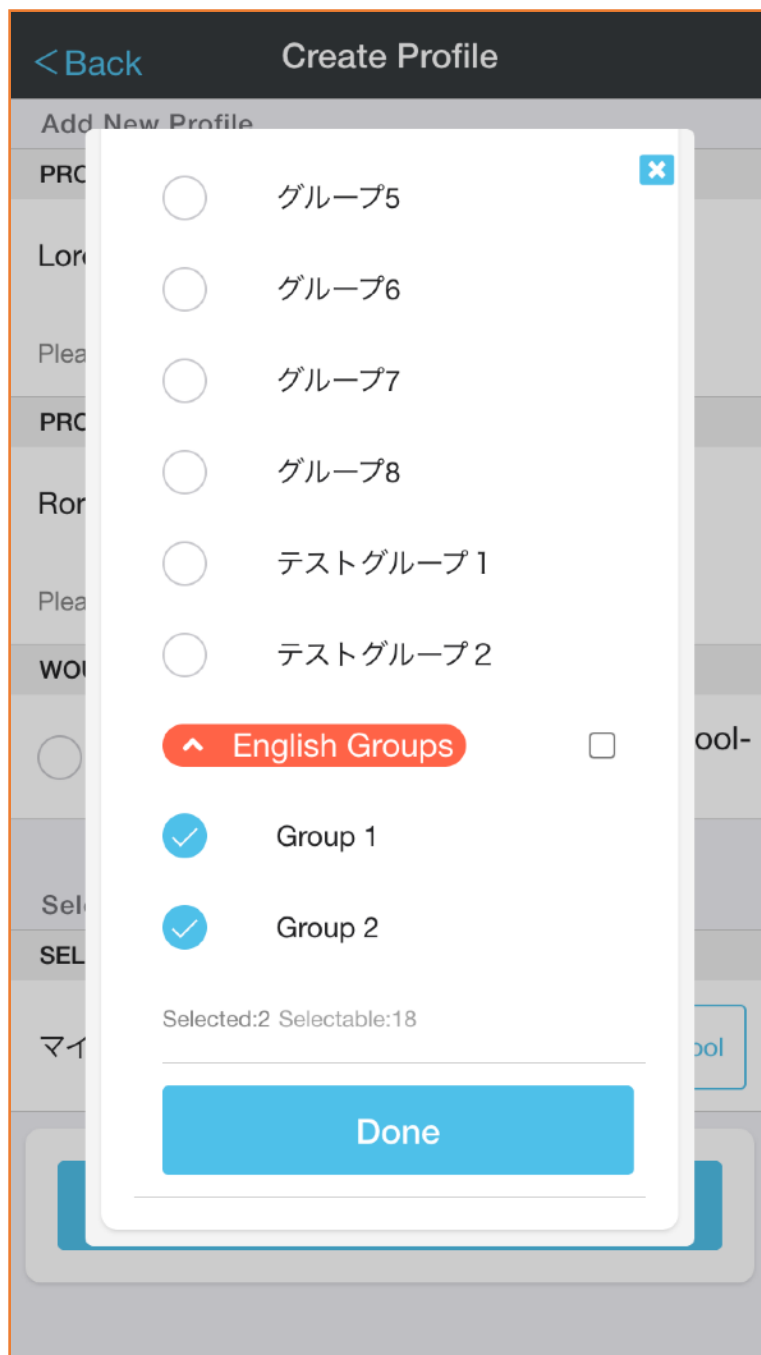


9. Select groups

Select groups you belong.



Press **Done** button to finish.





10. Tag settings

If tag setting is required in the usage settings of the administrator menu, the tag setting screen will be displayed. Also, if the initial text of the tag is set in the usage settings, the initial text will be displayed for tags that have not been entered.